

# **ST. PATRICK'S ELEMENTARY SCHOOL, VANCOUVER**

## **ADMISSION POLICY**

Based on our mandate, the school is administered under the following policy guidelines with respect to admission/enrollment of children into the school.

- 1. Children presently enrolled in the school if they and their families meet the expectations of the school.**
- 2. Siblings of children already in the school, whose families are practicing Catholics active in the parish.**
- 3. Children whose families are practicing Catholics active in the parish.**
- 4. Siblings of children already in the school, whose families are practicing Catholics active in other parishes.**
- 5. Children whose families are practicing Catholics coming into the parish, who have been attending Catholic school elsewhere.**
- 6. Children whose families are practicing Catholics active in other parishes.**
- 7. Children whose families are either not practicing Catholics or not active in their parishes.**
- 8. Non-Catholics. Once accepted into the school, non-Catholics need meet only the criteria expected of other students to be re-admitted in subsequent years. Siblings of non-Catholics cannot be given priority over Catholics.**

Families shall read and sign the Statement of Commitment prior to being accepted into the school.

# PARENT/GUARDIAN STATEMENT OF COMMITMENT

**YOUR COPY –**  
**PLEASE RETAIN FOR YOUR RECORDS.**

## PHILOSOPHY

"Motivated by a Christ-centered vision of humanity and human history, our school promotes the formation of the whole person. Such formation embraces not only intellectual, but also physical, emotional, moral and spiritual dimensions of human growth. Intellect, emotions, creative ability and cultural heritage have a place in the life of the school. Human knowledge and skills are recognized as precious in them-selves, but find their deepest meaning in God's plan for creation." From PHILOSOPHY OF EDUCATION FOR CATHOLIC SCHOOLS IN THE PROVINCE OF B.C. by Catholic Bishops of B.C.

Partners (home, school, parish) in Catholic Education must work together to provide an environment where faith and learning go hand in hand leading the young people to be, the best they can be.

The following statements support the goals and philosophy of our Catholic school and need to be accepted and supported by all members of the community. Read them carefully. They ask you to make a commitment to the values and ideals of our school community. If you have any questions or concerns regarding this commitment form, please bring them to the Principal, Pastor or the Chairperson of the Education Committee who will gladly discuss them with you.

By returning the signed statement with your completed application, you accept the responsibility of this commitment.

1. Parents and guardians agree that they and their families will exhibit conduct consistent with Catholic denominational standards. The determination of whether any conduct contravenes these standards the right of the Board of Directors of the Catholic Independent Schools of Vancouver Archdiocese.
2. All students are required to participate in our religious education curricular and co-curricular programs including liturgical celebrations, retreats, prayer, etc.
3. Parent/Guardians are expected to support the Religious Education Program and participate in it as required.
4. Regular school attendance and full participation in all aspects of the academic program of the school are required of every student. Each student is expected to strive toward the development of his/her full academic potential.
5. Each family is expected to support and participate in the fund-raising activities of the parish/school. This means each family shares in the responsibility of educating our Catholic children.
6. Each family is expected to know and follow school policies on behavior.
7. Parents/Guardians are expected to know and support school policy and procedures.
8. Parents/Guardians are expected to attend at least one orientation session which will focus on the philosophy and goals of our school.
9. Parents/Guardians agree to accept the responsibility for the cost of tuition, supplies and other school activities.

\*\*\*\*\*

**PLEASE RETAIN FOR YOUR RECORDS.**

## Appendix A

The following are suggested formats for Student Registration Forms to verify parental/legal guardian lawful admission to Canada and residency in British Columbia. This information should be included in the General Student Record.

### LEGAL RESIDENCY OF PARENT

(if parents are deceased, use Appendix B)

To be completed and signed by a parent or legal (court-appointed) guardian. If legal guardian, attach a copy of court order appointing you as legal guardian.

***(Lawfully admitted into Canada)***

1. I am (please X one):

- A Canadian citizen (if not born in Canada, please attach photocopy of citizenship paper/card)
- A landed immigrant (attach photocopy of landed immigrant status paper)
- Lawfully admitted to Canada under one of the following documents (please mark the appropriate box below and attach photocopy of document):
  - Admission as a refugee claimant
  - A person claiming refugee status who has a letter of no objection
  - Student authorization (student visa) for two or more years (or issued for one year but anticipated to be renewed for one or more additional years)
  - Employment authorization (working permit) for two or more years (or issued for one year but anticipated to be renewed for one or more additional years)
  - A person carrying out official duties as a diplomatic or consular official (with a foreign representative acceptance counter foil in his/her passport)
  - Other - document description: (must be cleared with Immigration Canada) \_\_\_\_\_

***(Residency in British Columbia)***

2. I am a resident of British Columbia (please X one):

- Yes      Residency address: \_\_\_\_\_
- No      I am not a resident of British Columbia

**Confirming signature:**

3. Parent's/legal guardian's name: \_\_\_\_\_

Parent's/legal guardian's signature: \_\_\_\_\_

Date: \_\_\_\_\_

CHILD'S NAME: \_\_\_\_\_

GRADE APPLYING FOR: \_\_\_\_\_

PARISH: \_\_\_\_\_ ENV.# \_\_\_\_\_

Siblings: \_\_\_\_\_

## ST. PATRICK'S ELEMENTARY SCHOOL

### REGISTRATION APPLICATION 2012-2013

#### **REGISTRATION REQUIREMENTS**

**(New Students Only)**

Please note that Applications will only be accepted if **PHOTOCOPIES** of the following papers are attached and all pages of the package are complete in full.

**Please attach PHOTOCOPIES of the following documents:**

**(Note: Photocopies will not be made at the school office.)**

\_\_\_\_\_ \$35 Registration Fee – NON-REFUNDABLE (for new families only)

\_\_\_\_\_ Baptismal Certificate

\_\_\_\_\_ Birth Certificate

\_\_\_\_\_ Pastor's Authorization Form for Parishes other than St. Patrick's

\_\_\_\_\_ Proof of Canadian Citizenship **or** Immigration Papers of the **Parent(s) and Child**

\_\_\_\_\_ Proof of Residency in B.C. (Drivers License, B.C. I.D.)

\_\_\_\_\_ Previous Year's Report Card

\_\_\_\_\_ Legal Residency of Parent Form completed

**UPON ACCEPTANCE:** (after required interviews)

- ❖ General Fee: NON-REFUNDABLE (See Fee Schedule)
- ❖ Tuition Fees: See Fee Schedule
- ❖ Parent Participation Security Cheque (See Fee Schedule)
- ❖ Immunization Records
- ❖ Emergency Prep. Form & Fee

**OFFICE USE ONLY:**

ACCEPTED: \_\_\_\_\_

HOLD: \_\_\_\_\_

OTHER: \_\_\_\_\_

NOTES:

**ST. PATRICK'S ELEMENTARY SCHOOL**

2850 QUEBEC ST., VANC., B.C. V5T 3A9

PHONE: 879-4411

WWW.SPEV.CA

PRINCIPAL: Mr. M. Boreham

PASTOR: Rev. V. Hawkswell

**APPLICATION FOR NEW REGISTRATION 2012-2013**

**STUDENT INFORMATION:**

Legal Family Name: \_\_\_\_\_ Grade for Sept. 2012 \_\_\_\_\_

**Legal First Name:** \_\_\_\_\_ **Middle Name:** \_\_\_\_\_  
(as on Birth Certificate) (as on Birth Certificate)

Usual First Name (if different than legal name): \_\_\_\_\_

Father's Name: \_\_\_\_\_ Mother's Name: \_\_\_\_\_

Child's Birth Date: (Day) \_\_\_\_\_ (Month) \_\_\_\_\_ (Year) \_\_\_\_\_ Sex:: \_\_\_\_\_

Place of Birth: (City & Country) \_\_\_\_\_

**Citizenship:** Child \_\_\_\_\_ Mother \_\_\_\_\_ Father \_\_\_\_\_  
*(Attach copy of Birth Certificates, Immigration Forms or Canadian Cards.)*

Primary Language(s) Spoken at Home: \_\_\_\_\_

Last School Attended: \_\_\_\_\_ City: \_\_\_\_\_

**RELIGION:** Child \_\_\_\_\_ Mother \_\_\_\_\_ Father \_\_\_\_\_

Has your child received the following sacraments? (Yes or No) ***Please attach Baptism Certificate.***

Baptism \_\_\_\_\_ Holy Communion \_\_\_\_\_ Reconciliation \_\_\_\_\_ Confirmation \_\_\_\_\_

Were Parents Married in Catholic Church? Yes \_\_\_ No \_\_\_ Date of Marriage: \_\_\_\_\_

Name & Place of Church where Married \_\_\_\_\_

Do parents attend Mass every Sunday? Mother: Yes \_\_\_ No \_\_\_ Father: Yes \_\_\_ No \_\_\_

Name & Address of Church where Registered & Attending: \_\_\_\_\_

\_\_\_\_\_ **ENVELOPE No.** \_\_\_\_\_  
**( If other than St. Patrick's please attach a Pastor's letter of recommendation & authorization)**

.....  
Any siblings registering at St. Patrick's Elementary for September 2012:

Name: \_\_\_\_\_ Grade \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**CONTACT AND EMERGENCY INFORMATION**

**CHILD'S NAME:** Last \_\_\_\_\_ First: \_\_\_\_\_

STREET ADDRESS: \_\_\_\_\_

City: \_\_\_\_\_ Postal Code: \_\_\_\_\_

HOME PHONE NUMBER: \_\_\_\_\_

EMAIL ADDRESS: (1 ONLY PLEASE) \_\_\_\_\_

**MOTHER'S** Full Name: \_\_\_\_\_ Occupation: \_\_\_\_\_

CELLULAR # \_\_\_\_\_ Work Phone: \_\_\_\_\_

**FATHER'S** Full Name: \_\_\_\_\_ Occupation: \_\_\_\_\_

CELLULAR # \_\_\_\_\_ Work Phone: \_\_\_\_\_

**EMERGENCY CONTACT (OTHER THAN PARENTS):**

*Please be sure to check that the person listed is willing to be responsible.*

NAME: \_\_\_\_\_ PHONE: \_\_\_\_\_ OR \_\_\_\_\_

NAME: \_\_\_\_\_ PHONE: \_\_\_\_\_ OR \_\_\_\_\_

**DOCTOR'S NAME:** \_\_\_\_\_ PHONE: \_\_\_\_\_

**DENTIST'S NAME:** \_\_\_\_\_ PHONE: \_\_\_\_\_

**CHILD'S EMERGENCY INFORMATION:**

**BIRTH DATE:** \_\_\_\_\_ **AGE:** \_\_\_\_\_

**B.C. CARE CARD - PERSONAL HEALTH NO.** \_\_\_\_\_

*Please list any of your child's health problems or restrictions that the school should be aware of. (e.g. Eyesight, Hearing, Allergies, Regular Medication, etc...)*

\_\_\_\_\_  
\_\_\_\_\_

***In case of an accident and we are unable to reach you or the emergency contacts, do you give permission to transport your child by car or ambulance to the doctor or hospital for Emergency Care?***

Yes: \_\_\_\_\_ No: \_\_\_\_\_

Parent Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**PERSONAL INFORMATION PRIVACY ACT**  
**CONSENT FORM**

1. I consent to having St. Patrick's Elementary School collect personal information that may include student identification information, birth certificate, legal guardianship, court orders if applicable, parents work numbers and e-mail address, behavioural, academic and health information, most recent report card, emergency contact name and number, doctors' names and numbers, health insurance numbers and any similar information needed for registration. This information is required in order to register your child at this school and assist the school in making an informed decision as to your child's suitability and appropriate placement in the school. It will also allow the school to respond immediately to an emergency. For information, the privacy manager for St. Patrick's School is Mrs. Evans and may be reached at 604-879-4411.

Signature \_\_\_\_\_ Date: \_\_\_\_\_

2. I consent to having photographs and work samples of my child(ren) used by St. Patrick's Elementary in the school **website, newsletters and other promotional material.**

Signature \_\_\_\_\_ Date: \_\_\_\_\_

3. I consent to having photographs and work samples of my child(ren) used by St. Patrick's Elementary in the school **yearbook.**

Signature \_\_\_\_\_ Date: \_\_\_\_\_

4. The school may prepare a family phone list for class lists, team lists, etc.

Signature \_\_\_\_\_ Date: \_\_\_\_\_

5. The school may release any pertinent information to St. Patrick's Parish ( ie:names, addresses, phone contact numbers, etc.)

Signature \_\_\_\_\_ Date: \_\_\_\_\_

**PLEASE PRINT FAMILY NAME:** \_\_\_\_\_

**STUDENTS' NAMES:** 1) \_\_\_\_\_ 2) \_\_\_\_\_

3) \_\_\_\_\_ 4) \_\_\_\_\_

# PARENT/GUARDIAN STATEMENT OF COMMITMENT

## PHILOSOPHY

"Motivated by a Christ-centered vision of humanity and human history, our school promotes the formation of the whole person. Such formation embraces not only intellectual, but also physical, emotional, moral and spiritual dimensions of human growth. Intellect, emotions, creative ability and cultural heritage have a place in the life of the school. Human knowledge and skills are recognized as precious in them-selves, but find their deepest meaning in God's plan for creation." From PHILOSOPHY OF EDUCATION FOR CATHOLIC SCHOOLS IN THE PROVINCE OF B.C. by Catholic Bishops of B.C.

Partners (home, school, parish) in Catholic Education must work together to provide an environment where faith and learning go hand in hand leading the young people to be, the best they can be.

The following statements support the goals and philosophy of our Catholic school and need to be accepted and supported by all members of the community. Read them carefully. They ask you to make a commitment to the values and ideals of our school community. If you have any questions or concerns regarding this commitment form, please bring them to the Principal, Pastor or the Chairperson of the Education Committee who will gladly discuss them with you.

By returning the signed statement with your completed application, you accept the responsibility of this commitment.

1. Parents and guardians agree that they and their families will exhibit conduct consistent with Catholic denominational standards. The determination of whether any conduct contravenes these standards the right of the Board of Directors of the Catholic Independent Schools of Vancouver Archdiocese.
2. All students are required to participate in our religious education curricular and co-curricular programs including liturgical celebrations, retreats, prayer, etc.
3. Parent/Guardians are expected to support the Religious Education Program and participate in it as required.
4. Regular school attendance and full participation in all aspects of the academic program of the school are required of every student. Each student is expected to strive toward the development of his/her full academic potential.
5. Each family is expected to support and participate in the fund-raising activities of the parish/school. This means each family shares in the responsibility of educating our Catholic children.
6. Each family is expected to know and follow school policies on behavior.
7. Parents/Guardians are expected to know and support school policy and procedures.
8. Parents/Guardians are expected to attend at least one orientation session which will focus on the philosophy and goals of our school.
9. Parents/Guardians agree to accept the responsibility for the cost of tuition, supplies and other school activities.

\*\*\*\*\*

**I have read and understand the above expectations and commitments and I hereby accept them as stated.**

Family Name: \_\_\_\_\_ (please print)      Date: \_\_\_\_\_

1. Parent/Guardian Signature: \_\_\_\_\_

2. Parent/Guardian Signature: \_\_\_\_\_



# St. Patrick's Elementary School

## TUTION AND GENERAL FEE SCHEDULE for 2012-2013

### **GENERAL FEE - NON-REFUNDABLE - \$85.00 per student**

Each student is charged a non-refundable General Fee at the time of Registration. This General Fee will pay for consumable workbooks and field trips (excluding skiing and outdoor education). In addition to this parents of students in Grade 1 through 7 are required to purchase all other school supplies. A list of required supplies will be sent at a later date.

### **Tuition Fees are as follows for those doing Parent Participation:**

A cheque in the amount of \$960.00, post-dated for June 1<sup>st</sup>, 2013, for parent participation must be submitted with your application. This cheque will be returned to you upon completion of participation hours (48 hours) in June 2013.

**\*New Applicants submit only upon acceptance.**

**For families who do not wish to take part in the "Participation Program", please add \$100.00 per month (\$1000.00 per year) to the rates below.**

**This Fee Schedule reflects the 2011-2012 school year.**

**Fees may change for 2012-2013 school year.**

<u>Tuition Rate:</u>	<u>Registered Parishioners:</u>	<u>Non-Parishioners:</u>
1 Child	\$225.00 /Month (\$2,250.00/year)	\$325.00 /Month (\$3,250.00/year)
2 Children	\$390.00 /Month (\$3,900.00/year)	\$490.00 /Month (\$4,900.00/year)
3 or more children	\$430.00 /Month (\$4,300.00/year)	\$530.00 /Month (\$5,300.00/year)

### **METHOD OF PAYMENT FOR TUITION:**

Tuition may be paid in one lump sum, semi-annually or monthly. However, post-dated cheques must be dated the first of each month. These cheques are due immediately upon receipt of assessment.

**Important Note:** There will be a charge of \$20.00 for each NSF Cheque.

# **SCHOOL UNIFORMS**

## **GIRLS UNIFORM**

TUNIC (GR. K-4)  
KILT (GR. 5-7):

## **KINDERGARTEN TO GRADE SEVEN:**

REGULATION SCHOOL TARTAN - to be fitted and ordered through the school supplier. NO SUBSTITUTES.

SWEATER:

REGULATION GREEN V-NECKED unisex pullover, cardigan or vest, with school crest - to be fitted and ordered through the school supplier. NO SUBSTITUTES.  
Must be worn for all formal functions and school masses.

BLOUSE:

REGULATION WHITE - to be fitted and ordered through the school supplier. NO SUBSTITUTES.  
PRIMARY – POLO SHIRT INTERMEDIATE – OXFORD SHIRT

SOCKS:

REGULATION GREEN COLOR (same as the sweater), Green Knee Highs, ankle socks or tights. (Not Pantyhose)

SHOES:

ALL BLACK IN COLOR. Low cut, dress, casual or running shoes. (NO PLATFORM SHOES - 1½ inch heel max).

EARRINGS:

Only small studs and hoops are permitted.

HAIR:

No large hair accessories should be used. Artificial hair color, streaks or highlights will not be tolerated.

## **BOY'S UNIFORM**

## **KINDERGARTEN TO GRADE SEVEN:**

TROUSERS:

REGULATION BLACK DRESS TROUSERS -to be fitted and ordered through the school supplier. NO SUBSTITUTES.

SWEATER:

REGULATION GREEN V-NECKED unisex pullover, cardigan or vest, with school crest to be fitted and ordered through the school supplier. NO SUBSTITUTES.  
Must be worn for all formal functions and school masses.

SHIRT:

PRIMARY – POLO SHIRT INTERMEDIATE – OXFORD SHIRT  
To be ordered through the school supplier. NO SUBSTITUTES.

SHOES:

ALL BLACK IN COLOR. Low cut, dress, casual or running shoes. (NO PLATFORMS).

SOCKS:

Black Socks only.

EARRINGS:

No earrings allowed.

HAIR:

Clean-cut hair. Artificial hair color, streaks or highlights will not be tolerated.

**SCHOOL UNIFORM, cont...**

**SUMMER UNIFORM:** MAY BE WORN IN SEPTEMBER, OCTOBER, MAY & JUNE  
\*GIRLS – CHARCOAL SKORTS  
\*BOYS – BLACK SHORTS  
- to be ordered through the school supplier. NO SUBSTITUTES.

**GYM STRIP:**                   **GRADES ONE TO SEVEN (BOYS AND GIRLS)**

T. SHIRT:                   REGULATION SCHOOL BLACK WITH LOGO or  
Walkathon T.Shirt for the current school year.

SHORTS:                   REGULATION SCHOOL GREEN.

SOCKS:                   SOLID WHITE.

RUNNING SHOES:   NON-MARKING SOLES to be used exclusively in the gym.

**OPTIONAL:**

SWEAT SUITS:       GREY TOPS & PANTS - AVAILABLE THROUGH THE  
SCHOOL SUPPLIER - TO BE WORN OVER P.E. STRIP

\*\*\*\*\*

***All articles of clothing, as well as shoes and school bags, must be labeled clearly with child's name. St, Patrick's cannot accept responsibility for lost items. Please check the identification throughout the year as labels fall off and names fade.***

***Clothing should be presentable at all times. ie: Cleaned, pressed and mended.***

***Uniform should be fitted and appear to be comfortable to wear. Not tight.***

***School sweaters must be worn for all formal functions and all school masses.***

Sweaters are available from Cambridge & Co. @ 604-924-9929  
All other items are available through Neat Uniform @ 1-800-668-8261